



## NOTICE

12/11/2022

It is hereby notified to all concerned that a meeting of the IQAC of the college is scheduled to be held on 14/11/2022 (at 1:00 pm) at the teacher's common room of the college to discuss the following agenda.

All concerned are cordially requested to attend the same in time.

### Agenda:

1. Discussion on the preparation of AQAR for the year 2021-22
2. Discussion on the formation of Alumni Association
3. Miscellaneous.

### Name of Members:

1. Dr. Lohit Kumar Roy (Assistant Coordinator) *15.11.22*
3. Mr. Shafiqul Hoque Prodhani (Member) *16/11/22*
4. Sri Bimal Ch. Roy (Member from Management Committee)
4. Mr. Motior Rahman (Member from Management Committee)
5. Mr. Sopiql Islam (Member) *16/11/22*
6. Mr. Hamidul Islam (Member) *16/11/22*
7. Mr. Mustafa Ahmed (Member from Employer) *16/11/22*
8. Mr. Shahajul Islam (Librarian) *16/11/22*

Countersigned by

*14/11/2022*  
Principal,  
Dharmasala College

Principal, Dharmasala College, Dharmasala

Principal,  
Dharmasala College



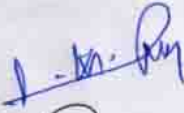





*16/11/22*

*16/11/22*  
CO-ORDINATOR,  
Coordinator IQAC  
Dharmasala College.

IQAC, Dharmasala College, Dharmasala

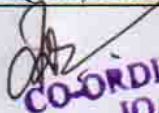
The Proceeding of the meeting of IQAC of the college held on 16/11/2022 at 01:00 p.m at the Teacher's Common Room under the Presidentship of Dr. Mazibar Rahman Prodhani, Principal, Dharmasala College, Dharmasala.

Name of Members:

1. Dr. Mazibar Rahman Prodhani (Chairperson) 
2. Dr. Farhad Hussain (Coordinator) 
3. Dr. Lohit Kumar Roy (Assistant Coordinator) 
4. Mr. Shafiqul Hoque Prodhani (Member) 
5. Sri Bimal Ch. Roy (Member from Management Committee)
6. Mr. Motior Rahman (Member from Management Committee)
7. Md. Sahazul Islam (Librarian) 
8. Mr. Sopiql Islam (Member) 
9. Mr. Hamidul Islam (Member) 
10. Mr. Mustafa Ahmed (Member from Employer) 

Resolution:

Read and confirmed the resolutions adopted in the IQAC meeting held on 30/05/2022	
Description of Resolution taken	Action taken
Resolution No. 01: The meeting has discussed on the agenda no. 01 and resolved that Mr. Motior Rahman, GU Nominee Member of Dharmasala College has been selected as a new member of IQAC, Dharmasala College, Dharmasala for the greater interest of	Implemented

  
CO-ORDINATOR,  
IQAC  
Dharmasala College.

  
Principal,  
Dharmasala College

the college.	
Resolution No. 02: After a threadbare discussion the meeting resolved to organize a workshop among the teaching staff of the college how to fillup the format of "Performance Appraisal of the Faculty Members" which has been distributed through Email ID of Faculty members of the college by IQAC, Coordinator and also resolved that the workshop programme will be arranged as soon as possible.	Partially Implemented
Resolution No. 03: On the issue of "World Environment Day" the meeting has decided to celebrate the programme colourfully both the Staff and students will be there and will participate in various activities such as Cleans the college campus, Plantation, Seminar etc.	Implemented

#### Resolution No. 01

Resolved under the Resolution No. 01 that the meeting has thoroughly discussed regarding the preparation of Annual Quality Assurance Report (AQAR) for the Academic year: 2021-2022 of Dharmasala college, Dharmasala for going through the NAAC Assessment. In this regard, the meeting has unanimously selected the 04 nos. of faculty members of the college to prepare the said report. The names are given bellow:

1. Dr. Farhad Hussain
2. Mr. Shafiqul Hoque Prodhani
3. Dr. Lohit Kumar Roy
4. Dr. Abdur Rahman Mullah

#### Resolution No. 02:

Resolved under the Resolution no. 02 that the meeting has thoroughly discussed about the formation of Alumni Association of the college as it is necessary for NAAC Assesment. The Alumni Association has formed under the Teacher-In-Charge as follows:

1. Mr. Mussa Ali Ahmed
2. Mr. Rajesh Ray
3. Mr. Nur Alom Siddique
4. Mr. Sopiql Islam
5. Mr. Shafiqul Hoque Prodhani
6. Mr. Mustafa Ahmed

The meeting has appeal to all Teacher's-In-Charge to disseminate and circulate the massage of Alumni Assoeriation among the passed out students of the college.

  
**CO-ORDINATOR,**  
**IQAC**  
**Dharmasala College.**

  
**Principal,**  
**Dharmasala College**

**Resolution No. 03:**

Resolved under the Resolution no. 03 that the meeting has unanimously approved the Academic Calendar for the Session: 2022-2023 of the college and directed the said calendar to upload the softcopy in the college website.

**Resolution no. 04:**

Resolved under the Resolution no. 03 that the meeting has informed all the teaching staff especially those who has not acquired the requisite qualifications for availing full-fledged faculty position in the college. In view of that they are asked to prepare themselves to acquire the requisite qualification as early as possible for the better future of the college.

  
CO-ORDINATOR,  
IQAC  
Dharmasala College.

  
Principal,  
Dharmasala College